



Laboratories in Seattle, Portland and Eugene

Operational Changes during the COVID-19 Pandemic

Based on the statewide restrictions due to the COVID-19 pandemic and CDC guidelines, we at LabCor wish to reach out with an update about how we are adjusting our operations during this time. In an effort to reduce interactions and keep social distances we have implemented sample drop-off points at each lab. We at LabCor are striving to protect ourselves and the public with new protection standards and practices. Please help us protect our staff and yourselves by abiding by the following practices when dropping off samples.

Each lab location may have slightly different requirements for sample submission, if there are any questions, please call the number at the bottom of this form.

- Best practices would be to mail in samples to the lab. Online sample submission forms are available to be filled out and mailed with the samples (<http://www.labcor.net/submission-forms.html>). Please make sure all samples are labelled appropriately in accordance with the submission form.
- For those dropping samples off in person, if possible, please leave the samples in the drop box/drop slot outside the office and call the lab to alert staff to the drop-off (please use the numbers at the bottom of this page). If the samples are arriving in coolers, please use the sample drop off station set up inside the front door.
 - PORTLAND and EUGENE SPECIFIC: The front door will be locked, please call the front desk with any questions, all samples to be dropped off through the mail slot.
- Sample submission forms are available online, please utilize these fillable forms and email the submission form prior to delivering samples (<http://www.labcor.net/submission-forms.html>). If this is not possible, printed forms are available at the dedicated sample drop off area at each office. This area is sanitized after each user and all packaging arriving at the lab is sanitized prior to sample login.
- This additional sanitation of all sample containers before they can be sent to the analysts, may cause some results to be delayed, but we will keep you informed of any anticipated delays.

We are working hard to find the safest and healthiest way through these uncertain times. We at LabCor will continue to provide our customers with the same level of customer service and analytical results while protecting the health of our staff, customers and surrounding community.

The website will be updated with any changes to procedure or protocol. Please stay safe and healthy through these uncertain times.

Best,

The staff at Lab/Cor

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